



Custom-Reports.Net Statement Account Report

Description:

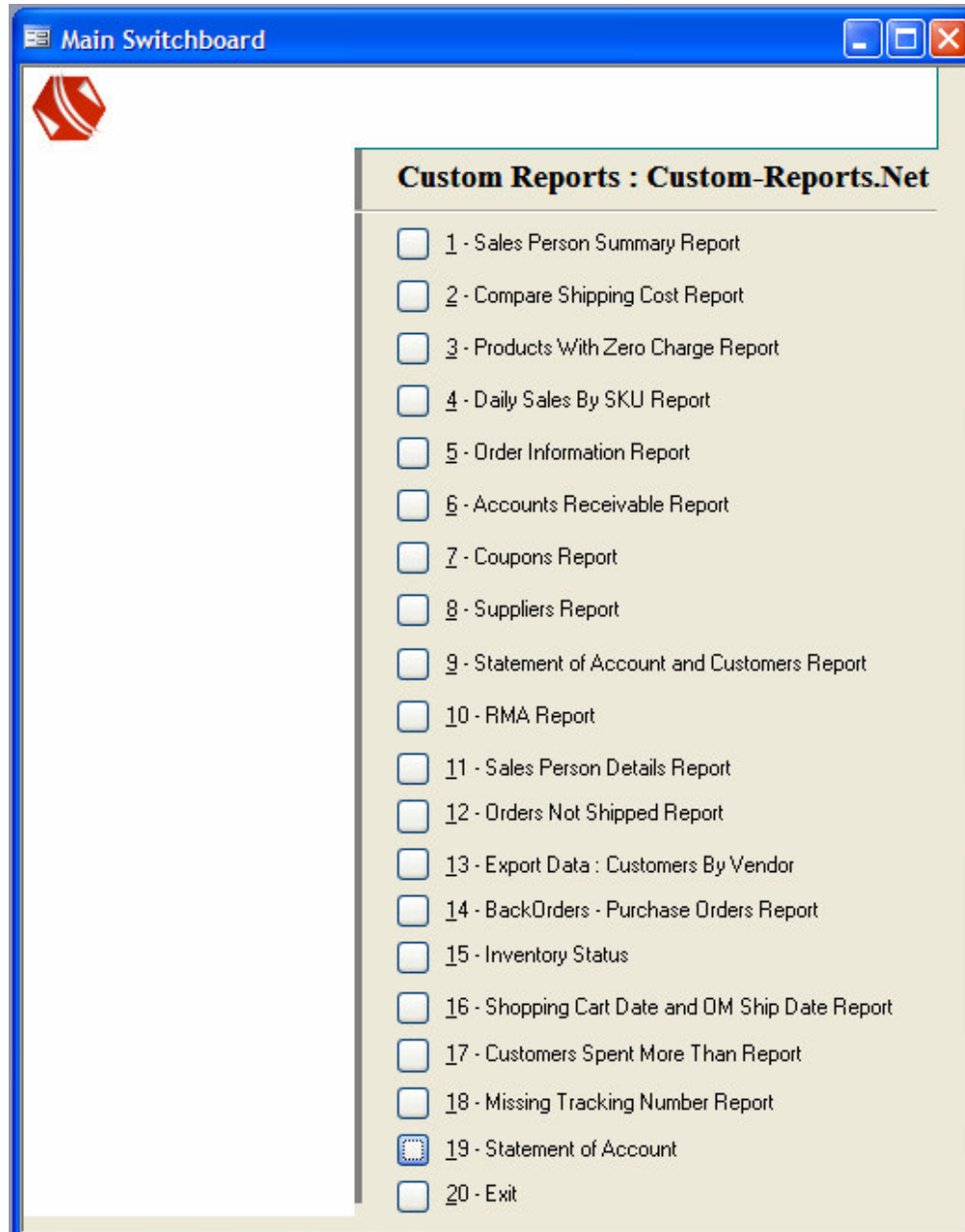
Statement Account Report Shows:

All the balances due per customer.

You will be able to print the statement and send it to the customer. The customer will be able to cut off the portion and send it back to you.

You will be able to print all the statements of the customers at once who have a balance due within a date range.

Step1: Select the report to run, 19 – Statement Account Report



Step 2: Select dates: Yesterday, Last Week, Last Month, Last Year, Current Day, Current Week, Current Month, Current Year, All Dates or Enter directly the dates you want

Select if you want to print all statements or per customer

If you select per customer, you will be able to select the customer in a drop down menu.

The screenshot shows a software window titled "Statement of Account : Form". The main content area is titled "Select Customers" and is divided into three sections:

- Dates:** A section containing two input fields for "Starting Date" and "Ending Date", both set to "7/23/2006". Below these are several buttons for pre-defined date ranges: "Yesterday", "Current Day", "Last Week", "Current Week", "Last Month", "Current Month", "Last Year", and "Current Year". A button labeled "All Dates" is positioned below the grid.
- Print Options:** A section with two radio buttons. The "All Statement" option is selected (indicated by a filled circle), and the "Per Customer" option is unselected (indicated by an empty circle).
- Customers:** A section containing a single empty dropdown menu.

At the bottom center of the form is a button labeled "Preview Report".

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 1
John William
Sony Pictures
105 N. Jefferson Avenue
Suite 389
Los Angeles CA 92010

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
1/10/2006	1021		\$0.00	(\$412.00)	\$412.00
Total Balance Due :					\$412.00

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 1
John William
Sony Pictures
105 N. Jefferson Avenue
Suite 389
Los Angeles CA 92010

Amount Due: \$412.00
Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 2
Sam Bryant
109 NW 12th Ave
Fort Lauderdale FL 33309

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
12/22/2004	1003	0102030405	\$36.12	\$0.00	\$36.12
6/11/2006	1028		\$646.18	\$0.00	\$646.18
Total Balance Due :					\$682.30

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 2
Sam Bryant
109 NW 12th Ave
Fort Lauderdale FL 33309

Amount Due: \$682.30
Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 3

Monica Jackson
5678 SE 5th Avenue
New York NY 10567

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
1/18/2006	1023	12345678	\$336.32	\$0.00	\$336.32
1/18/2006	1024	12345678	\$348.70	\$0.00	\$348.70
Total Balance Due :					\$685.02

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 3

Monica Jackson
5678 SE 5th Avenue
New York NY 10567

Amount Due: \$685.02

Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 4
Bob Stern
7901 NW 23rd St
San Francisco CA 94789

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
3/29/2005	1005		\$538.53	\$0.00	\$538.53
12/26/2005	1016		\$221.11	\$209.70	\$11.41
2/13/2006	1025		\$3,254.90	\$0.00	\$3,254.90
6/11/2006	1026		\$419.80	\$0.00	\$419.80
Total Balance Due :					\$4,224.64

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 4
Bob Stern
7901 NW 23rd St
San Francisco CA 94789

Amount Due: \$4,224.64

Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 5
Jack Kidd
Microsoft
407 SE 154th Ave
Suite 710
Houston TX 56421

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
6/11/2006	1029		\$997.60	\$0.00	\$997.60
Total Balance Due :					\$997.60

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 5

Jack Kidd
Microsoft
407 SE 154th Ave
Suite 710
Houston TX 56421

Amount Due: \$997.60

Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 6
Janet Goldstein
708 SW 34th Avenue
Miami FL 33172

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
11/14/2005	1007	1234567890	\$849.19	\$529.15	\$320.04
Total Balance Due :					\$320.04

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 6
Janet Goldstein
708 SW 34th Avenue
Miami FL 33172

Amount Due: \$320.04
Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 7
Rob Dennis
1234 SE 75th Avenue
Portland OR 97890

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
12/26/2005	1008		\$592.15	\$588.70	\$3.45
Total Balance Due :					\$3.45

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 7
Rob Dennis
1234 SE 75th Avenue
Portland OR 97890

Amount Due:	\$3.45
Amount Enclosed:	

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 8
James Johnson
155 NE 123rd St
Hamden CT 02145

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
12/26/2005	1009		\$474.80	\$429.80	\$45.00
12/26/2005	1017		\$194.97	\$188.90	\$6.07
Total Balance Due :					\$51.07

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 8
James Johnson
155 NE 123rd St
Hamden CT 02145

Amount Due:	\$51.07
Amount Enclosed:	

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 9
Jessica Little
678 NE 34th Avenue
Dallas TX 45678

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
6/11/2006	1027		\$687.90	\$0.00	\$687.90
Total Balance Due :					\$687.90

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 9
Jessica Little
678 NE 34th Avenue
Dallas TX 45678

Amount Due: \$687.90
Amount Enclosed:

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 10
Oscar Simpson
Dell.com
102 N. Michigan Avenue
Suite 65
Phoenix AZ 88790

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
12/26/2005	1011		\$1,026.05	\$1,018.60	\$7.45
Total Balance Due :					\$7.45

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 10
Oscar Simpson
Dell.com
102 N. Michigan Avenue
Suite 65
Phoenix AZ 88790

Amount Due:	\$7.45
Amount Enclosed:	

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Custom-Reports.Net

7/23/2006

1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120

Statement Of Account

Customer #: 11
George Wood
HP
580 SW 25th St
San Jose CA 95678

Invoice Date	Invoice Number	PO Number	Invoice Amount	Paid	Balance Due
12/26/2005	1012		\$435.47	\$419.80	\$15.67
Total Balance Due :					\$15.67

Please cut off and send with your payment. Do not use staples or paper clips

RETURN PORTION

Please make all checks payable to : **Custom-Reports.Net**

Customer ID: 11
George Wood
HP
580 SW 25th St
San Jose CA 95678

Amount Due: \$15.67

Amount Enclosed: _____

Mail To:
Custom-Reports.Net
1025 NW 23rd Ave
Suite 397
Los Angeles, CA 90120