



Custom-Reports.Net Accounts Receivable Report

Description:

Account Receivable Report:

4 reports where you can input a date range and get a list of the following info :

Report 1: Balance Due Per Customer

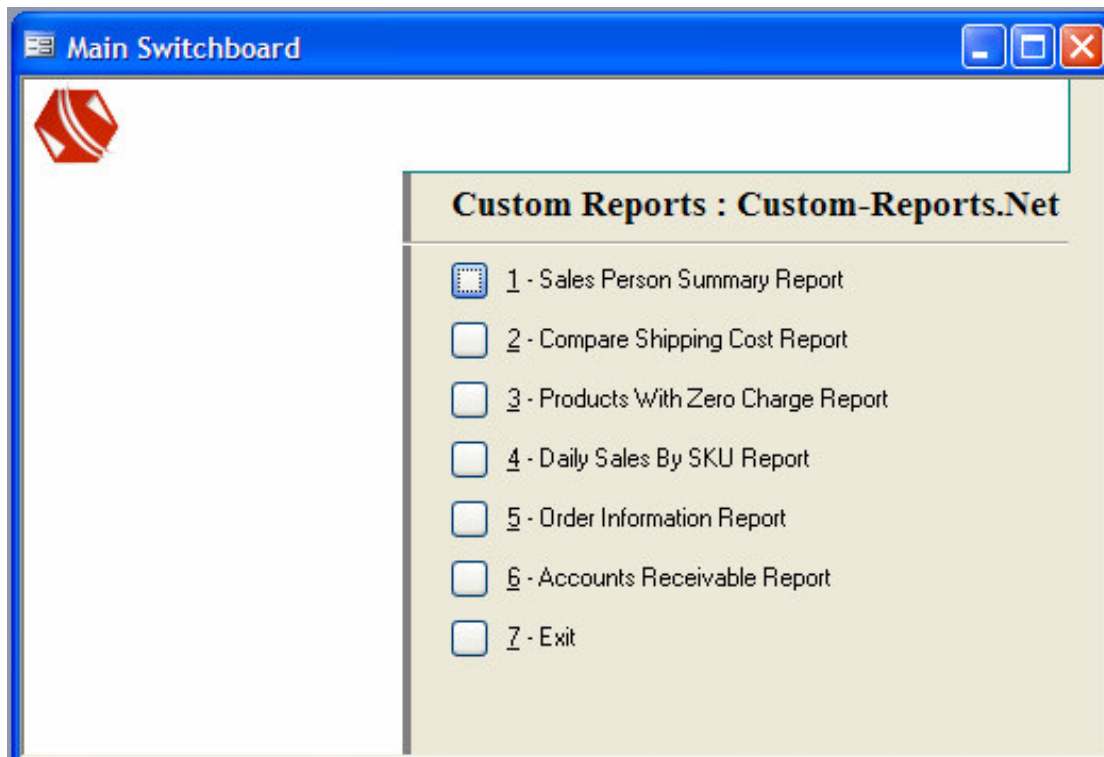
Report 2: Balance Due Per Amount

Report 3: Balance Due Per Date

Report 4: Balance Due Per Payment Type

At the end of each report, There is a summary payment type.

Step 1: Select the report to run, 6 – Accounts Receivable Report



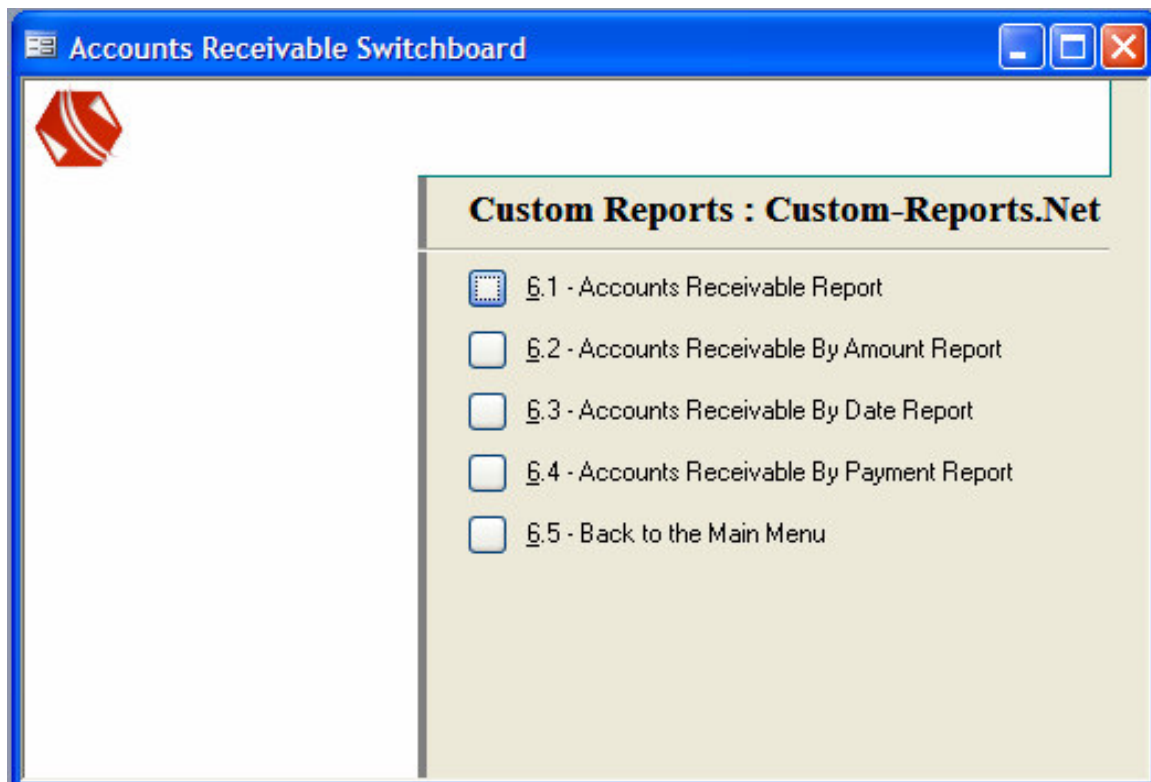
Step 2: Select one of the 4 reports to run

6.1 – Accounts Receivable Report

6.2 – Accounts Receivable By Amount Report

6.3 – Accounts Receivable By Date Report

6.4 – Accounts Receivable By Payment Report



Step 3: Select dates: Yesterday, Last Week, Last Month, Last Year, Current Day, Current Week, Current Month, Current Year, All Dates or Enter directly the dates you want

Accounts Receivable : Form

Select Dates

Dates

Starting Date	1/25/2006
Ending Date	1/25/2006

Yesterday	Current Day
Last Week	Current Week
Last Month	Current Month
Last Year	Current Year

All Dates

Preview Report



Custom-Reports.Net

Accounts Receivable

From: 9/15/2004 To: 1/25/2006

- Bob Stern

1005	3/29/2005	AMEX	\$544.90
1016	12/26/2005	AMEX	\$15.60
			<u>\$560.50</u>

- James Johnson

1017	12/26/2005	Discover	\$9.85
			<u>\$9.85</u>

- Jessica Little

1010	12/26/2005	Visa	\$17.10
1020	12/26/2005	Visa	\$21.85
			<u>\$38.95</u>

- Monica Jackson

1004	1/8/2005	Mastercard	\$19.40
1013	12/26/2005	Mastercard	\$19.70
1019	12/26/2005	Mastercard	\$9.90
1022	1/16/2006	Mastercard	\$349.90
1023	1/18/2006	Mastercard	\$374.80
1024	1/18/2006	Mastercard	\$368.70
			<u>\$1,142.40</u>

- Rob Dennis

1008	12/26/2005	Visa	\$13.45
1014	12/26/2005	Visa	\$14.90
			<u>\$28.35</u>

- Sam Bryant

1003	12/22/2004	PO	\$140.30
			<u>\$140.30</u>



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Accounts Receivable

From: 9/15/2004 To: 1/25/2006

Dell.com - Oscar Simpson

1011	12/26/2005	Visa	\$27.45
			<u>\$27.45</u>

HP - George Wood

1012	12/26/2005	Visa	\$15.67
			<u>\$15.67</u>

Sony Pictures - John William

1001	9/15/2004	Visa	\$28.00
1021	1/10/2006	Visa	\$412.00
			<u>\$440.00</u>

TOTAL : **\$2,403.47**

SUMMARY PAYMENT TYPE

<u>Payment Type</u>	<u>Total Amount</u>
AMEX	\$560.50
Discover	\$9.85
Mastercard	\$1,142.40
PO	\$140.30
Visa	\$550.42



Custom-Reports.Net

Accounts Receivable By Amount

From: 9/15/2004 To: 1/25/2006

\$9.85

1017 12/26/2005 - James Johnson Discover

\$9.90

1019 12/26/2005 - Monica Jackson Mastercard

\$13.45

1008 12/26/2005 - Rob Dennis Visa

\$14.90

1014 12/26/2005 - Rob Dennis Visa

\$15.60

1016 12/26/2005 - Bob Stern AMEX

\$15.67

1012 12/26/2005 HP - George Wood Visa

\$17.10

1010 12/26/2005 - Jessica Little Visa

\$19.40

1004 1/8/2005 - Monica Jackson Mastercard

\$19.70

1013 12/26/2005 - Monica Jackson Mastercard

\$21.85

1020 12/26/2005 - Jessica Little Visa



Custom-Reports.Net

Accounts Receivable By Amount

From: 9/15/2004 To: 1/25/2006

\$27.45

1011 12/26/2005 Dell.com - Oscar Simpson Visa

\$28.00

1001 9/15/2004 Sony Pictures - John William Visa

\$140.30

1003 12/22/2004 - Sam Bryant PO

\$349.90

1022 1/16/2006 - Monica Jackson Mastercard

\$368.70

1024 1/18/2006 - Monica Jackson Mastercard

\$374.80

1023 1/18/2006 - Monica Jackson Mastercard

\$412.00

1021 1/10/2006 Sony Pictures - John William Visa

\$544.90

1005 3/29/2005 - Bob Stern AMEX

TOTAL : **\$2,403.47**

SUMMARY PAYMENT TYPE

Payment Type Total Amount



Custom-Reports.Net

Accounts Receivable By Amount

From:	9/15/2004	To:	1/25/2006
AMEX			\$560.50
Discover			\$9.85
Mastercard			\$1,142.40
PO			\$140.30
Visa			\$550.42



Custom-Reports.Net

Accounts Receivable By Date

From: 9/15/2004 To: 1/25/2006

9/15/2004

1001	Sony Pictures - John William	Visa	\$28.00
			\$28.00

12/22/2004

1003	- Sam Bryant	PO	\$140.30
			\$140.30

1/8/2005

1004	- Monica Jackson	Mastercard	\$19.40
			\$19.40

3/29/2005

1005	- Bob Stern	AMEX	\$544.90
			\$544.90

12/26/2005

1008	- Rob Dennis	Visa	\$13.45
1010	- Jessica Little	Visa	\$17.10
1011	Dell.com - Oscar Simpson	Visa	\$27.45
1012	HP - George Wood	Visa	\$15.67
1013	- Monica Jackson	Mastercard	\$19.70
1014	- Rob Dennis	Visa	\$14.90
1016	- Bob Stern	AMEX	\$15.60
1017	- James Johnson	Discover	\$9.85
1019	- Monica Jackson	Mastercard	\$9.90
1020	- Jessica Little	Visa	\$21.85
			\$165.47

1/10/2006

1021	Sony Pictures - John William	Visa	\$412.00
			\$412.00



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Accounts Receivable By Date

From: 9/15/2004 To: 1/25/2006

1/16/2006

1022	- Monica Jackson	Mastercard	\$349.90
			<u>\$349.90</u>

1/18/2006

1023	- Monica Jackson	Mastercard	\$374.80
1024	- Monica Jackson	Mastercard	\$368.70
			<u>\$743.50</u>

TOTAL : **\$2,403.47**

SUMMARY PAYMENT TYPE

<u>Payment Type</u>	<u>Total Amount</u>
AMEX	\$560.50
Discover	\$9.85
Mastercard	\$1,142.40
PO	\$140.30
Visa	\$550.42



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Accounts Receivable By Payment

From: 9/15/2004 To: 1/25/2006

AMEX

1005	3/29/2005	- Bob Stern	\$544.90
1016	12/26/2005	- Bob Stern	\$15.60
			<u>\$560.50</u>

Discover

1017	12/26/2005	- James Johnson	\$9.85
			<u>\$9.85</u>

Mastercard

1004	1/8/2005	- Monica Jackson	\$19.40
1013	12/26/2005	- Monica Jackson	\$19.70
1019	12/26/2005	- Monica Jackson	\$9.90
1022	1/16/2006	- Monica Jackson	\$349.90
1023	1/18/2006	- Monica Jackson	\$374.80
1024	1/18/2006	- Monica Jackson	\$368.70
			<u>\$1,142.40</u>

PO

1003	12/22/2004	- Sam Bryant	\$140.30
			<u>\$140.30</u>

Visa

1001	9/15/2004	Sony Pictures - John William	\$28.00
1008	12/26/2005	- Rob Dennis	\$13.45
1010	12/26/2005	- Jessica Little	\$17.10
1011	12/26/2005	Dell.com - Oscar Simpson	\$27.45
1012	12/26/2005	HP - George Wood	\$15.67
1014	12/26/2005	- Rob Dennis	\$14.90
1020	12/26/2005	- Jessica Little	\$21.85
1021	1/10/2006	Sony Pictures - John William	\$412.00
			<u>\$550.42</u>

TOTAL : \$2,403.47



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From: 9/15/2004

To: 1/25/2006

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AMEX	\$560.50
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Visa	\$550.42